



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

SPECIFICATION FOR THE PROCUREMENT OF FOUR PORTABLE HOUSING UNITS TO ACCOMMODATE OFFICIALS RESIDING AT THE BOSKOP RESIDENTIAL ACCOMMODATION, NORTH WEST

1. BID SPECIFICATION REQUIREMENTS

NO.	DESCRIPTION	QUANTITY OF ITEM (S)
1.	<p>6M X 2.4M STEEL CONTAINER FULL SLEEPER UNIT</p> <ul style="list-style-type: none">• Steel Unit – Newly Manufactured & Painted 6m Living Unit• Steel Door & 3x Windows• Internal Cladding, Insulation & Plumbing• Toilet, Shower and Basin (150L geysers)• Kitchenette with Basin & Cabinet• Electrical installation & Certificate of Compliance (CoC)• Rubberised Flooring• X1 900 BTU Split air conditioner• Security gate• Units must have ready to connect connections for water, sewer and power• Portable housing units must be placed at the same premises adjacent the existing residential accommodation building• Site delivery and assembly at Boskop Dam which is situated 14 km's northeast of Potchefstroom• Site clean-up and formal handover• Prepare, clear and level the new site to ensure structural stability for the units and put the concrete slabs where necessary	4

EVALUATION CRITERIA

Department of Water and Sanitation will evaluate all price proposals in terms of the Preferential Procurement Regulations 2022. A copy of the Preferential Procurement Regulations 2022 can be downloaded from www.treasury.gov.za. In accordance with the Preferential Procurement Regulations 2022, submissions will be adjudicated on **80/20 points system** and the evaluation criteria.

The four phase evaluation criteria will be considered in evaluating the bid. On the receipt of the price proposals, the evaluation criteria shown below will be used for the selection of the most suitable bidder to undertake the project.

Phase 1: Administrative Compliance

Phase 2: Mandatory Compliance (if not complied with, bid will be disqualified)

Phase 3: Functional / Technical Evaluation

Phase 4: Evaluation of price and specific goals

PHASE 1: ADMINISTRATIVE COMPLIANCE

Bidders are required to **comply** with all of the following listed below:

No	Criteria	Yes	No
1	Companies must be registered with National Treasury's Central Supplier Database. Provide proof of print out from CSD. Bidder will be required to have compliant status at the time of appointment.		
2	Tax compliant with SARS (to be verified through CSD and SARS)		
3	Complete, sign and submit SBD1, SBD3.1, SBD4, SBD6.1,		

PHASE 2: MANDATORY COMPLIANCE

Bidders are required to comply with the following mandatory compliance to be able to move to Phase 3 of the evaluation. Bidders who do not comply with the below mandatory compliance will be disqualified. Bidders are required to comply by attaching the required valid documents and failure to attach, then they will be disqualified.

No	Mandatory Criteria	Requirement
1	Certificate of confirmation issued by the Registrar of Companies and in the name of the Company	Certificate of confirmation issued by the Registrar of Companies and in the name of the Company CIPC Document must be submitted with the original certified copies of Company Directors
2	The bidders or manufactures/ Original Equipment Manufacturer (OEM) must be International Organisation for Standardisation (ISO) 9001 accredited	Certificate of confirmation issued by the International Organisation for Standardisation (ISO) and in the name of the OEM
3	The bidders must have a valid agreement with the Original Equipment Manufacturer (OEM)	Valid agreement signed by the Original Equipment Manufacturer (OEM)
4	Valid copy of Certificate of Compensation for Occupational Injuries and Diseases Act (COIDA) Certificate, indicating the nature of business as "Building, Electrical and Construction related works"	Attach valid Certificate of Compensation for Occupational Injuries and Diseases Act (COIDA) certificate
5	Compulsory briefing session attendance	Sign attendance register at the briefing session

PHASE 3: TECHNICAL/ FUNCTIONAL EVALUATION

Bidders must score a minimum score of 75% out of 100% in respect of functionality in order to qualify to be evaluated further. A bidder that scores less than 75% out of 100% will be regarded as submitting a non-responsive bid and will be disqualified. In a 0–5 scoring scale, bidders will be evaluated in the following manner:

Values: **0 = Very Poor** 1 = Poor 2 = Average 3 = Good 4 = Very Good 5 = Excellent

	DESCRIPTION	TOTAL POINTS ALLOTTED	POINTS	POINTS CLAIMED
1	RELEVANT EXPERIENCE ON SIMILAR PROJECTS (SUPPLY OF NEW MOBILE OFFICE/CLASSROOM/ MOBILE KITCHEN/ MOBILE PARKHOME AND STEEL CONTAINERS)	MAX POINTS 35		
	Three similar projects (R600 thousand – R750 thousand)		05	
	Two similar projects (R560 thousand – And above)		04	
	Two similar projects (R400 thousand – R550 thousand)		03	
	One similar project (R360 thousand – And above)		02	
	One similar project (R200 thousand – R350 thousand)		01	
	Non-submission, irrelevant evidence and incomplete evidence		00	
	<ul style="list-style-type: none"> • <i>The bidder must submit appointment letter(s) with the project value, reference letter of each project(s) completed. The appointment letter(s) and reference letter (s) must be signed and dated by the client in order to be considered.</i> • <i>Bidder must submit appointment letter and reference letter of the same completed project in order to be allocated points, failure to submit either of the documents, no points will be allocated to the bidder on that particular completed project.</i> • Appointment letter (Company Experience) older than 10 years will not be considered as it will be deemed unreliable) • <i>Only relevant appointment letters of similar project nature will be considered.</i> • NOTE: Failure to submit any of the above requirements will result in no points being awarded to the bidder. 			
2	CLIENT REFERENCE LETTERS	MAX POINTS 25		
	Five reference letters	25	05	
	Four reference letters		04	
	Three reference letters		03	
	Two reference letters		02	
	One reference letter		01	
	Very Poor / Non-submission/ irrelevant experience		00	
	<p>Points allocated for proven track record based on previous completed similar projects executed by bidder in consideration:</p> <p>Points allocated for client reference based on previous completed projects executed by the bidder in consideration:</p> <p>Only reference letters of projects mentioned under paragraph 1 will be considered.</p> <p>NOTE: Failure to submit any of the above requirements will result in no points being awarded to the bidder.</p>			

DETAILED PROJECT PROGRAMME SCHEDULE/ LEAD TIME/TURNAROUND TIME SCHEDULE		MAX POINTS 25	
3	Excellent	25	05
	Very good		04
	Good		03
	Fair		02
	Poor		01
	Very Poor / Non-submission		00
	<p>The programme should be a detailed double-linked critical path programme preferably in CCS / Microsoft projects format in electronic format and take into consideration the following:</p> <p>(i) Dividing the programme into convenient construction zones both horizontally and vertically;</p> <p>(ii) Linking all activities / milestones in a structured / logical manner;</p> <p>(iii) Quality management plan;</p> <p>(iv) Detailing all holidays, Christmas/New Year break, etc.;</p> <p>(v) The programme must be a fully resourced "double linked" critical path programme clearly showing Start, Finish and any Interim completion dates as well as any Milestone dates for critical activities. Also must show both the Date of Practical Completion and the Date of Works Completion. Completed bidder's drawings per unit. NB: The drawings must be provided for each unit. The drawings must have the bidder's name included.</p> <p>Programme timelines to be in working days not in calendar days. The overall programme will be evaluated on the scale of 00-5</p>		
TEAM CAPABILITY		MAX POINTS 15	
4	5 or more than 5 years relevant experience	15	05
	4 years relevant experience		04
	3 years relevant experience		03
	2 years relevant experience		02
	1 year relevant experience		01
	1 year to eleven months relevant experience		00
	<p>Detailed CVs of key personnel (Project Manager/ Supervisor), illustrating the relevant experience and qualifications should be attached:</p> <p>Project Manager/ Supervisor must have applicable relevant experience and qualification(s) (National Diploma or Degree in Construction Management) in similar work.</p>		
TOTAL ALLOCATED POINTS		100	

PHASE FOUR: EVALUATION OF PRICE AND SPECIFIC GOALS

THE 80/20 points awarded for price and specific goals.

This bid will be evaluated on either 80/20 preference point system, and the lowest acceptable tender will be used to determine the applicable preference point system as provided for in the Preferential Procurement Regulation 2022 section 3(ii).

The 80/20 Preferential Procurement System will be used in evaluating these bids:

Evaluation element	Weighting (Points)
Specific Goals	20
Price	80
Total	100

Price

A maximum of 80 points are allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where:

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{min} = Comparative price of lowest acceptable bid

Preference point system

Specific Goals	Number of points to be allocated
Women	5
People with disability	5
Youth (35 and below)	5
Location of enterprise (Province)	2
B-BBEE status level contributors from level 1 to 2 which are QSE or EME	3
Total points for Specific Goals	20

Documents requirement for verification of points allocation: -

Procurement Requirement

Required Proof Documents

Women

Full CSD Report

Disability

Full CSD Report

Youth

Full CSD Report

Location

Full CSD Report

B-BBEE status level contributors from level 1 to 2 which are QSE or EME

Valid BBBEE certificate/sworn affidavit

Consolidated BEE certificate in cases of

Joint Venture

Full CSD Report

The definition and measurement of the goals above is as follows:

Women, disability, and youth:

This will be measured by calculating the pro-rata percentage of ownership of the bidding company which meets this criterion. E.g., Company A has five shareholders each of whom own 20% of the

company. Three of the five shareholders meet the criterion, i.e. they are women/disability/youth. Therefore, this bidder will obtain 60% of the points allowable for this goal.

Location of enterprise

Local equals province. Where a project cuts across more than one province, the bidder may be located in any of the relevant provinces to obtain the points.

B-BBEE status level contributors from level 1 to 2 which are QSE or EME

Measured in terms of normal BBBEE requirements.

Note: Formula for calculating points for specific goals

Preference points for entities are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed:

$$PC = Mpa \times \frac{P\text{-own}}{100}$$

Where

PC= Points awarded for specific goal

Mpa= The maximum number of points awarded for ownership in that specific category

P-own = The percentage of equity ownership by the enterprise or business

2. DELIVERY

The bid must be submitted to the Department of Water and Sanitation: Gauteng Provincial Office in the tender box situated at the 15th floor, Bothongo Plaza East Building, 285 Francis Baard Street, Pretoria. The successful bidder will commence the work immediately after the receipt of Government order.

3. COMPULSORY BRIEFING SESSION

Kindly note that there would be a compulsory briefing session for this bid indicated in the bid document. Please take note that all questions could be raised by the prospective service provider at the briefing session.

4. CLOSING DATE AND TIME

Date:

Time:

5. PRICING

The price should be in RSA currency and include VAT. Prospective bidders should indicate if the prices are firm or not firm.

6. CONTACT DETAILS

For further information contact the following numbers or email:

1. Deputy Director: Corporate Support Services: Mr. Nevhorwa Sydney
Contact number: 012 392 1324 or 082 825 7210
Email address: NevhorwaS@dws.gov.za
2. For SCM related enquiries please contact the following official:
Assistant Director: Supply Chain Management (SCM)
Contact Number: 012 392 1335 or 082 925 6503
Email address: MabasaP@dws.gov.za
3. Regional Head of Finance & SCM
Contact Number: 012 392 1378 or 082 940 6873
Email address: MukwevhoM@dws.gov.za